

CURRICULUM VITAE

RAJENDER
V.P.O.-NIGANA
TEHSIL-KALANAUR,
DISTT.-ROHTAK
HARYANA-124113
Mobile No.- 9812179586

OBJECTIVE:-

- To achieve a challenging position in a professional organization where I can enhance my skills & strength with the institutional goals and can achieve excellence in my every deal through team work.
- I believe sincerity and honesty at work

ACEDMIC QUALIFICATION:

Education Qualification	Name of university/Board
10 th (Matric)	H.B.S.E.,Bhiwani in 1993
Parbhakar(Hindi Honours)	M.D.U Rohtak in 1997
Diploma In Hindi Teacher(O.T)	MANAV BHARTI UNI. Himachal 2011
M.A(Hindi)	SIKKIM UNIVERSITY 2012

COMPUTER SKILLS:-

- Application Software: MS-OFFICE (Word, Excel, Power point)
- Internet Surfing

STRENGTHS:

- Honesty
- Punctuality.
- Hardworking .
- Co-operation and sincerity.

PERSONAL PROFILE:

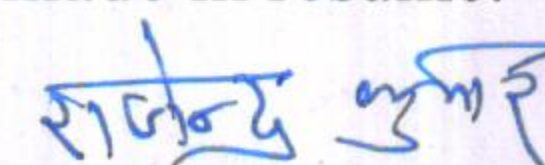
Father's Name : Sh. Abhey Ram
Date of Birth : 24-01-1976
Nationality : Indian
Sex : Male
Marital Status : Married
Language Known : Hindi, English

DECLARATION:

I hereby declare that the above information is correct and complete to the best of my knowledge and I am in possession of the documents in proof of the claim made in resume.

Date:

Place-Nigana



(RAJENDER)